

Classified Consultation Group

Meeting Minutes

02/07/18

2:00 – 3:00 PM

Location: CC223

Attendees: Larry Antoniazzi, Liz Auchincloss (CPC Rep, Chair), Cheryl Brown (CPC Rep), Erik Erhardt, Michael Gamboa, Sally Gill, Sherie Higgins, Valdas Karalis, Loren Mindell, Becky Saffold, Mary Saragosa (CPC Rep)

Absent: Beth Taylor Schott

1. Call to order

2. Roll call

3. Discussion Items

3.1. Approve minutes from 12/06/17 meeting-minutes approved

3.2. CPC – 02/06/18 meeting

3.2.1. Guided Pathways application for funding approved. Guided Pathways is not new but is being restructured. Governor's Proposed Budget has proposed changes in FTES allocations. The Professional Development Committee is working on a Professional Development Plan. New workshops for in-service are being solicited. The Educational Master Plan was updated Fall 2017. Paul Jarrell presented an abbreviated 2017 Strategic Enrollment Management Plan.

3.3. Discussion of possible subjects for the Office of Communications Annual Report

3.3.1. The Office of Communications is in the preliminary phase of planning the annual report, and we'd like to include a story about a member of classified staff that has been involved in something special in the community or has some kind of special story to tell -- perhaps they were a student here in the past and now their children are students here. Some kind of human interest story that involves the community and/or generations of the family.

3.3.2. Sally Gill talked about a small feature in the annual report that will focus on classified staff. Send your suggestions for a classified person to feature to Sally: Gill@sbcc.edu. Regina will also make an announcement in the CSEA newsletter asking people to suggest a classified employee for this feature story.

3.4. Guided Pathways Report – Sally and Beth

3.4.1. There will be a Guided Pathways meeting of all Pillar Groups on February 15, 2-3:30 p.m.

4. Other Items

4.1. Lyndsay Maas stopped by our CCG meeting to give a brief update on the progress of the Facilities Master Plan. The full draft is still being worked on. Lyndsay gave us a color handout that shows what a page in the Facilities Master Plan will look like. Each building will have its own page with basic information including a Building Profile, an Overview Section, an Infrastructure Section, and a Considerations Section intended to describe the physical scope of work needed for each building. A new timeline will be presented once the draft is done.

5. Next regular meeting –Wednesday February 21, 2018

6. Adjournment at 3:00 p.m.