

**Santa Barbara City College
College Planning Council
Tuesday, May 21, 2013
3:00 – 4:30 p.m.
A218C
Minutes**

PRESENT:

L. Gaskin, President
L. Auchincloss, Pres., CSEA
P. Bishop, VP Information Technology
R. Else, Sr. Dir. Inst. Assessment, Research & Planning
P. English, VP Human Resources
J. Friedlander, Executive VP Ed Programs
K. Monda, Academic Senate Representative, Chair Planning & Resources Committee
K. Neufeld, President-elect, Academic Senate
D. Nevins, President, Academic
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
L. Vasquez, Academic Senate Representative

GUESTS:

C. Alsheimer, IA
P. Butler, ESL
D. Hedges, CLL
V. Patterson, Exec. Dir., Foundation for SBCC
B. Pazich, Dean Educational Programs
B. Rizo, Director, ELC
C. Smith, Director, International Students Program
J. Walker, Director, Student Tech Support

ABSENT:

J. McPheter, Classified Staff Representative
M. Medel, Supervisor Bargaining Unit
G. Sherman, ASB President
J. Sullivan, VP, Business Services
D. Watkins, Managers Group Representative

1.0 CALL TO ORDER

2.0 ANNOUNCEMENTS

Kim Monda announced that this would be her last meeting; Priscilla Butler will replace her as the Academic Senate Representative.

3.0 INFORMATION ITEMS

3.1 Replacement of Budgeted Positions – P. English

Library Assistant – Replacement for Kazue Morrison who is retiring.

3.2 Recommendations for District Computing Labs – L. Vasquez (Att. 3.2)

The recommendations for District Computing Labs were reviewed by the Instructional Technology Committee, the Academic Senate and the Executive Committee. Dr. Friedlander is engaged in implementation of most of the recommendations. He will also provide a status report on the implementation of the recommendations at a later date.

3.3 2013-14 Fundraising Priorities – L. Gaskin (Att. 3.3)

Dr. Gaskin collaborated with Vanessa Patterson, Executive Director of the Foundation for SBCC, to organize and structure the Foundation's fundraising efforts so that it would have both a global picture as well as a very specific program oriented picture. She referred to Attachment 3.3, 2013/14 Fundraising Priorities. Primary areas of focus and emphasis are Naming Opportunities, Major College Initiatives, and Student Success. Two buildings currently poised for naming opportunities are the Campus Center and the Humanities Building. It was noted that the Foundation is also looking for an endowment to sustain the position of gallery director for the Atkinson Gallery and the gallery may constitute another naming opportunity. Major College Initiatives included student support programs that may be attractive to potential donors. Dr. Gaskin remarked that the college is committed to the Sustainability Initiative which supports the Center for Sustainability. She further believes that the Foundation should be supporting Professional Development/Innovation for faculty, staff and administrators. She stated that the college has a responsibility and obligation to address the Student Success Act of 2012, formerly called matriculation, ensuring that all of the elements are in place to support success. Premier areas of focus would include educational planning, assessment, counseling and advisement. The categories of Partnership for Student Success and Internship were late adds under the Student Success column. It was suggested that committee members share this information with their constituent groups in order to promote their programs and attract donors

4.0 DISCUSSION ITEMS

4.1 Summer Retreat – L. Gaskin

Dr. Gaskin sought feedback regarding holding a CPC summer retreat to discuss various 2013-14 issues including the process for allocating the Aspen Prize money and prioritizing the projects list. She requested her assistant, Paulmena Kelly, to send a survey to CPC members regarding available dates and times.

5.0 ACTION ITEMS

5.1 CPC Classified Staff Hiring Process – Second Reading – P. Bishop (Att. 5.1)

Dr. Bishop noted that this was the second reading for the CPC Classified Staff Hiring Process and that Attachment 5.1 with the same title was revised to include suggestions from the previous meeting.

M/S/C (Nevins/Friedlander) to approve the CPC Classified Staff Hiring Process.

Discussion and questions ensued. It was recommended that the CPC subcommittee consist of the Academic Senate President, an Academic Senate representative, two administrators, a Supervisor's group representative, and three classified staff representatives. After further discussion, it was decided to amend the subcommittee membership to replace one administrator with one representative from the Manager's group.

The motion was approved by all.

5.2 Request to Allocate District Funds to Support the Orfalea Early Learning Center – Second Reading – J. Friedlander (Att. 5.2)

M/S/C (Monda/Nevins) to approve the allocation of district funds to support the Orfalea Early Learning Center (OELC). All approved.

5.3 Program Review (PR) Resource Requests 2013-14 – Second Reading – K. Monda (Att. 5.3)

Kenley Neufeld reviewed Attachment 5.3, the spreadsheet with Program Review Resource Requests. Item rankings in various categories were briefly examined. It was noted that some items such as certain Food Service equipment requests, lottery funded items and other items designated by EC were deleted from the spreadsheet because of alternate funding sources.

M/S/C (O'Connor/Monda) to approve the Program Review (PR) Resource Requests 2013-14. All approved.

An email will be sent notifying CPC regarding PR requests.

6.0 ADJOURNMENT

**Santa Barbara City College
College Planning Council
Tuesday, September 3, 2013
3:00 – 4:30 p.m.
A218C**

Minutes

PRESENT:

L. Gaskin, President and Chair
L. Auchincloss, President, CSEA
P. Bishop, VP Information Technology
P. Butler, Academic Senate Representative
R. Else, Sr. Dir. Inst. Assessment, Research & Planning
P. English, VP Human Resources
J. Friedlander, Executive VP Ed Programs
E. Katzenson, ASB President
J. McPheter, Classified Staff Representative
M. Medel, Supervisor Bargaining Unit
K. Monda, Academic Senate Representative,
K. Neufeld, President-elect, Academic Senate
K. O'Connor, Academic Senate Representative
C. Salazar, Classified Staff Representative
J. Sullivan, VP, Business Services
L. Vasquez, Academic Senate Representative
D. Watkins, Managers Group Representative

GUESTS:

C. Alsheimer, AS Liaison
N. Mahaffey, Tutorial Center
J. Pike, Director Learning Resource Center
A. Scharper, Dean Ed Programs
L. Stark, President Instructors Association
J. Zavas, Assistant Controller

1.0 CALL TO ORDER

2.0 ANNOUNCEMENTS

College Planning Council (CPC) members introduced themselves to those assembled. CPC has a new member, Elie Katzenson, Associated Student Body President. Lyndsay Maas introduced the new Assistant Controller, James Zavas.

Cindy Salazar announced that Michael Medel was newly married. Congratulations were given.

3.0 INFORMATION ITEMS

3.1 Replacement of Budgeted Positions – P. English

There were no positions to report on.

3.2 Review of Proposed Adopted Budget – J. Sullivan (Att. 3.2)

Mr. Sullivan distributed an updated version of Attachment 3.2, Assumptions Used to Develop the 2013-14 Adopted Budget. Changes were highlighted in red (previous) and blue (new). The presentation began with a review of Revenue. Mr. Sullivan noted that a deficit factor was not included in the budget; that may change with the finalized Adopted

Budget. The college has not received guidance from the state with regard to funding projected as a consequence of the dissolution of the state's redevelopment agencies. Dr. Gaskin commented on item 2b under Revenues. She clarified that while growth/restoration of FTES is available to us, the college won't recognize it until after it's been accrued. In addition, the college will need to make up the 680 FTES borrowed from summer 2013. She observed that, to date, we've experienced a 4% increase in FTES projections.

Mr. Sullivan briefly reviewed Expenses noting two changes. The first was item #4 in which employer contributions toward health benefits were increased from \$777,000 to \$858,000 as stated on the updated Budget Assumptions handout. The second change was to item #11. Mr. Sullivan stated that the estimated cost for the Ewing study was included in the Adopted Budget. Further clarification was given with regard to the Ewing study's management reclassification and salary table recalibration. It was explained that the management reclassification cost of \$157,800 referred to the increase to bring management and confidential salaries up to current market status. The salary table recalibration cost of \$958,900 referred to the total increase amount needed to adjust the classified salary tables based on current market surveys.

Transfers were briefly reviewed. Mr. Sullivan mentioned that in item #1, "matriculation" will be corrected on the final Adopted Budget to read "Student Success and Support Programs."

Discussion ensued. Per a request, it was agreed to provide a breakout of the recalibration of the salary tables.

Dr. Gaskin commented that the litany of expenses (Expense items #1-15) that are factored into the Adopted Budget are significant and make a statement that the institution values and believes in all its employees. She added that the management classifications had not been assessed since 2005.

The 2013-14 Adopted Budget will be taken to the Board of Trustees for action on September 12, 2013.

3.3 CPC Retreat Notes 08/05/2013 – L. Gaskin (Att. 3.3)

Dr. Gaskin explained that the CPC Retreat notes were a compilation of the discussion regarding our capacity as an institution. It was agreed to replace "Modeling enrollments across programs" under Opportunities with "Managing/projecting enrollments across programs."

4.0 DISCUSSION ITEMS

4.1 Revisions to Core Principles: First Reading – L. Gaskin (Att. 4.1)

This was the first reading for Revisions to Core Principles. The second reading will take place at the September 17, 2013 CPC meeting. Dr. Gaskin explained that the Academic Senate took the opportunity last year to examine the college's core principles. Attachment 4.1, Revision to Core Principles is a replication of the college's current core principles incorporating the Academic Senate's recommended changes.

4.2 Program Review Timeline: First Reading – R. Else (Att. 4.2)

Mr. Else remarked that this is the last year of the three year Program Review cycle. Important dates on the timeline include Monday, Oct. 7, 2013, the beginning of the cycle which is scheduled one week after the October 1, 2013 CPC meeting's second reading of the Strategic Directions and Goals. Mr. Else explained that the Strategic Directions and Goals which were generated during the Integrated Planning process will be incorporated as an optional website link on Program Review this year. The link will consist of a new column adjacent to the College Plan link, and that next year the College Plan link will transition to Strategic Directions and Goals. Dr. Gaskin remarked that Accreditation will find the transition meaningful as the institution seamlessly transitions from the College Plan to Strategic Directions and Goals.

November 1, 2013 is the deadline for Program Review submissions. The end of the cycle, April 15, 2014, is fixed to have Program Review finished in time for the budgeting process. He clarified that the committees involved in reviewing resource requests, District Technology Committee (DTC), Instructional Technology Committee (ITC), Planning & Resources (P&R), are responsible for scheduling their own meetings in order to meet the deadline of March 24, 2014, the date scheduled for the EC Review of resource requests. Committee feedback is expected by 5:00 p.m. on Friday, March 21, 2014.

In response to a question, Kenley Neufeld explained that the Program Review and Evaluation Committee (PEC) will hold its first meeting on Thursday, Sept. 5, 2013. At that time, the committee will review its charge and determine what its role may be with regard to the Program Review process.

It was agreed to change the date for the DTC Review deadline to March 21, 2014 to better align with DTC's meeting schedule.

4.3 Review of the Modular Master Plan – J. Sullivan (Att. 4.3)

Mr. Sullivan gave a brief history of the portable buildings on campus. He explained that the California Coastal Commission had issued a notice of four violations, the most significant of which was with regard to 44 unapproved portable units. The Modular Master Plan is a seven year plan consisting of five phases for the removal of the portable buildings. Phase 1 includes converting swing space into usable space, and moving programs that were in portables that have fallen into disrepair into better portable buildings. Phase 2 (page 3, Attachment 4.3) shows the buildings that will be removed (in blue). It was noted that some of the buildings will be sold to buyers who will remove them from campus; more rundown buildings will be dismantled and discarded. Phase 3 consists of moving programs from ECC1, ECC2 and ECC3 into the West Campus Classroom Building and preparing the portables' sites for the East Campus Classroom Building. It was noted that both Phase 4 and 5 are dependent upon the bond measure passing.

4.4 Overview of Potential Initiatives to Meet the College's Enrollment Targets – J. Friedlander (Att. 4.4)

Item 4.4 was discussed after item 4.6. Dr. Friedlander presented an overview of proposed strategies for increasing the number of FTES needed to receive full state enrollment funding. He reviewed some of the more noteworthy strategies, beginning with Strategies to Increase Student Course Completion, Persistence and Goal Achievement Rates. Specific strategies in this category included ESP, Transfer Success Programs, GE Learning Communities and CE-to-credit initiatives, as well as requiring students on academic

disqualification to take a one-year one-unit course on career and educational planning before they can re-enroll; offering two six-week summer sessions starting in 2015; and, offering a three to four day optional orientation to new students prior to the term start. Dr. Friedlander noted that this last strategy is a major student success strategy used at other colleges.

Curriculum Initiatives Designed to Serve Under-served Populations or New Populations of Students was next reviewed. Dr. Friedlander discussed the 21st Century Skills Institute which offers job skills training for those students wanting to re-enter or advance in the work force. He also examined the Career and Educational Planning Course which the college will be offering over the upcoming winter break. Dr. Friedlander clarified that the purpose of the state's funding of Continuing Education is to prepare students for employment and/or transfer into a credit program.

A brief discussion ensued after the introduction of the Academic Amnesty program which will be called the Fresh Start Program at SBCC. It is for students on academic probation who left the college three or more years ago and who now want to re-enter.

Dr. Friedlander reiterated that the challenge of the college is to grow FTES and to grow with a purpose. He stressed that the biggest challenges to the college with regard to these goals are limited classroom space and parking.

Dr. Gaskin added that the integration of Continuing Education into Educational Programs has had many positive effects.

Kathy O'Connor added that more faculty need to be aware and trained on the On Track Program.

4.5 Prioritizing Campus Facility Needs – L. Gaskin (Att. 4.5)

Item 4.5 was taken out of order. The topic of developing a set of criteria to prioritize the campus facility projects was discussed at the August 5, 2013 CPC Retreat. Attachment 4.5 provided a timeline for the process. It was agreed to make the following changes:

September 18 through November 11 (CPC members determine their priority) changed to September 18 through November 18.

Week of November 11 (CPC members register their priority) changed to the Week of November 18.

November 19 (CPC reviews compiled prioritization as a first reading) changed to December 3.

December 10 (CPC takes action to recommend prioritization) will be the second reading.

The prioritization will be presented to the Board of Trustees at the January Board meeting.

CPC members Kenley Neufeld, Joyce McPheter, Priscilla Butler, Jack Friedlander and Michael Medel volunteered to serve on a subcommittee established to development the criteria to guide prioritization. The subcommittee is expected to bring its results to the September 17, 2013 CPC meeting.

4.6 Utilizing the Aspen Award – L. Gaskin

Item 4.6 was taken out of order. Dr. Gaskin informed CPC that she is required to submit a report to the Aspen Institute by September 15, 2013, sharing with them how we intend to use our prize money. She reported that the concept of an endowment with the SBCC Foundation was the most prevalent choice among CPC members at the August Retreat. She noted that the benefit of an endowment is that it can continue to grow and give. It was therefore agreed to keep the funds with the SBCC Foundation accrued interest from the funds in an endowment. Dr. Gaskin will request of CPC, in spring 2013-14, that it begin to identify how the funds are to be allocated for first use in 2014-15.

4.7 Budget Development for 2014/15 – L. Gaskin

This item was carried over to the September 17, 2013 CPC meeting.

5.0 ACTION ITEMS

6.0 ADJOURNMENT

6.1 The next regularly scheduled CPC meeting will be held on Tuesday, September 17, 2013 in Room 218C, 3:00-4:30 p.m.

COMPLETE	Project	2011-	2012-	2013 -	2014-	2015-	2016-	2017-	2018-
		2012	2013	2014	2015	2016	2017	2018	2019
ONGOING PROJECTS									
<u>Roof Maintenance:</u>									
X	LRC/Library - restore roof	\$140,000							
	IDC - restore roof			\$45,000					
	Miscellaneous Roof Repairs			\$160,000					
	Annual Roof Maintenance Contract			\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
	<u>Pavement & Hardscape Maintenance</u>		\$300,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
<u>Painting - Exteriors:</u>									
X	LRC/Library		\$110,000						
	Administration + Occ. Ed.			\$285,000					
	Student Services				\$135,000				
	PS 101 & PS East Wing					\$70,000			
	Bookstore					\$135,000			
	Marine Diving Tech.						\$60,000		
	EBS						\$135,000		
	Campus Center + GDR/JSB							\$140,000	
	Clean Solar Panels		\$7,500	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
	<u>Tennis Court Resurfacing</u>				\$30,000				
ONE-TIME PROJECTS									
	BC Bldg- Replace Chiller and Air Handler Units			\$730,000					
	Install Campuswide Fire Alarm Network per Code			\$190,000					
	Obtain DSA Certification of Completed Past Projects		\$40,000						
	Stabilize Bluffs Above Shoreline Drive:								
	Assessment & Design			\$100,000					
	Construction								
	Upgrade Elevator Controls:								
X	Physical Science		\$50,000						
	Marine Diving Technology			\$50,000					
	IDC				\$50,000				
	Bookstore				\$50,000				
X	Convert OE 16 to Accommodate CAD Lab			\$210,000					
	Sports Pavilion - Repair Leaks			\$50,000					
	Upgrade Finishes & Fixtures at Restrooms:								
	Sports Pavilion				\$25,000				
X	OE - first floor			\$15,000					
	Administration			\$15,000	\$15,000				
	Physical Science & PS 101			\$15,000	\$15,000				
X	Replace Bike Racks & Install Bike Lockers (partial grant funding)			\$75,000					
	IDC - Replace Flooring & Repaint Interior			\$175,000	\$75,000				
X	OELC - Replace Deck		\$30,000						
	Replace Window Coverings in IDC Building-Summer 2014 (Rob)				\$40,000				
X	infill Control Joints in Concrete Sitework at LRC/Lib.			\$25,000					
X	New Hoods for Exterior Waste & Recycle Receptacles			\$38,000					
	Fiscal Services Office Remodel			\$200,000					
	Campus Center - HVAC Unit Replacement			\$180,000					
	Replace Waterline at Stairs to Cliff Drive			\$250,000					
	Scoreboard Replacement at La Playa Field (District portion)			\$200,000					
	Install East Campus Main Entry Sign			\$100,000					
	East Campus Main Entry Traffic Reconfiguration			\$200,000					
	Water Use Reduction Measures per City of SB Report			\$20,000					
	2013-2014 Approved Program Review Projects			\$520,000					
	Project Management			\$120,000	\$120,000	\$120,000			
PROPOSED PROJECTS									
	Landscaping at Shoreline & Loma Alta								
	Establish Exterior Wayfinding Program								
	La Playa Stadium - Replace Bleachers								
	IDC - Replace Chiller								
	BC - Replace Flooring & Repaint Interior								
	BC - Repair Tower Clocks & Install Bell Control System								
	Install high efficiency plumbing fixtures at Wake, Schott and OELC								
	Sports Pavilion - Replace Bleachers in Gym								
	Sports Pavilion - Replace Flooring in Gym								
	PS 101 - Replace Seating								
	Schott Center - Abate windows and repaint								
	IE Center - Wood Foundation Replacement								
	Schott Campus - Site Improvements For Exterior Dining								
	Schott Campus - Renovate Food Service Facility								
	Wake Campus - Renovate Food Service Facility								

Request Type:

- 1 Routine repair or replacement request. To be completed by Facilities department. Operational efficiency, programmatic or facility enhancement request. To be reviewed by Executive Committee for approval and budget allocation.
- 2 Major maintenance request. To be added to list of ongoing Major Maintenance projects and managed by Campus Development department.
- 4 Major building renovation request. To be included in Facilities Master Plan/Long Range Planning. Item complete or funded through other process/budget.

TYPE	Description	Requester - First Name	Requester - Last Name	Department	Date	Business Services/F&O Notes	Estimated Cost	Approved / Completed
1	SS - sidewalk area - safety	Arleen	Hollosoy		11/6/2012	cut brick surfacing at stair edge to remove trip hazard	\$5,000	Approved
1	Wake: New Flooring need Rm 31 (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012		\$5,000	Approved
1	Reconfigure lighting circuits in DM 134	Patricia	Frank	Theatre Arts	11/30/2012		\$2,000	Approved
1	Sound proof DM134 from the noise of toilets flushing.	Patricia	Frank	Theatre Arts	11/30/2012	Per Pacific Acoustics resolution requires installing sound rated drywall on resilient channels to existing wall on classroom side of wall	\$6,000	Approved
2	Install Dyson Airblade Hand Dryers in Library	Kenly	Neufeld	Library	10/5/2012	verify accessibility clearances can be met	\$4,000	Approved
2	Clean and paint exterior of FRC building 1 and 2	David	Wong	Faculty Resource Center	10/16/2012		\$5,500	Approved
2	painting in Communication Lab BC102 (Program Review Request)	Darin	Garard	Communication	10/29/2012		\$1,200	Approved
2	Security Fencing for Lifescape Garden Needed	Michael	Gonella	Environmental Horticulture	10/30/2012		\$7,500	Approved
2	Schott: Emergency Lighting - (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/15/2012		\$5,000	Approved
2	Wake: Emergency Lighting - (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/15/2012		\$6,000	Approved
2	Convert closet into room (demolish wall between IDC 311 and adjacent storage closet)	Melanie	Eckford-Prossor	English Composition & Literature	11/15/2012	existing utility chase possible conflict, limits opening between rooms to approximately 6 feet. Estimate includes associated electrical and HVAC work required.	\$10,000	Reviewing for other options
2	Wake - Repair/Replace Fencing behind classrooms - (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/16/2012	Roughly 120' of T-111 fencing and 4 gates	\$8,000	Approved
2	Wake: Repair/Replace Cabinets Rm. 11 Glass Studio - (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/16/2012	Repair existing =	\$4,000	Approved
2						Replace existing =	\$12,000	Repair/not replace

Att. 3.3
CPC 09/17/2013

2	Air Conditioning Units for the Professional Development Center - Rooms 1 & 2	Shelly Dixon	Professional Development Center	11/19/2012	Replace existing units, add zoning controls, install 220v power	\$20,000	Reseraching further
2	Repainting in the LFC (power lifting area) with high gloss paint	Ellen O'Connor	Physical Health Education	11/24/2012		\$4,500	Approved
2	Replace Dance Floor PE 113	Kathleen O'Connor	Physical Health Education	11/24/2012		\$20,000	Approved
2	Upgrade of PE 114 (replace ceiling, light fixtures, HVAC, mirrors, ball racks, painting)	Kathleen O'Connor	Physical Health Education	11/24/2012	HVAC = \$8,000 Remainder of Work = \$12,000	\$20,000	Approved
2	Outdoor shower for surfing students to wash prior to entering the locker rooms	Kathleen O'Connor	Physical Health Education	11/24/2012		\$7,500	Approved, but need to evaluate making secure, this is design
2	Separate air conditioning unit for PE 214	Kathleen O'Connor	Physical Health Education	11/24/2012		\$15,000	Need to evaluate further, Jack will follow up
2	Schott: Relandscape front corner area of campus - (Program Review)	Joshua Murray	F&O - Cont. Ed.	11/26/2012		\$12,000	Need to evaluate further, Julie will
2	International Education Center - Replace carpeting and repaint exterior of building	Carola Smith	International Student Program	11/28/2012		\$8,000	Approved
2	Current DSPS Test Center space is not sufficient to meet the student demand.	Jana Garnett		11/29/2012	Is this space still an option?	\$17,000	Need to evaluate further, Jack will
2	Additional need for Atkinson gallery in the Humanities remodel - unistrut ceiling grid and AV shelf system	Stephanie Dotson	Arts	11/30/2012	Reevaluate after project is complete and moved back into facility	\$14,000	Need to evaluate further, Jack will follow up
2	Additional need for Atkinson gallery in the Humanities remodel - portable walls for more exhibit space	Stephanie Dotson	Arts	11/30/2012	Reevaluate after project is complete and moved back into facility	\$12,000	Need to evaluate further, Jack will follow up
2	Additional need for Atkinson gallery in the Humanities remodel - security system	Stephanie Dotson	Arts	11/30/2012	Reevaluate after project is complete and moved back into facility	\$20,000	Need to evaluate further, Jack will follow up
2	Additional need for Atkinson gallery in the Humanities remodel - blackout shades and UV glass	Stephanie Dotson	Arts	11/30/2012	Reevaluate after project is complete and moved back into facility	\$15,000	Need to evaluate further, Jack will follow up
2	Additional need for Atkinson gallery in the Humanities remodel - climate control system	Stephanie Dotson	Arts	11/30/2012	Reevaluate after project is complete and moved back into facility	\$20,000	Need to evaluate further, Jack will follow up
2	Additional need for Atkinson gallery in the Humanities remodel - new lighting system	Stephanie Dotson	Arts	11/30/2012	Reevaluate after project is complete and moved back into facility	\$20,000	Need to evaluate further, Jack will follow up
2	Awning cover for transition space between south lobby and back stage area of DM building.	Patricia Frank	Theatre Arts	11/30/2012	Cost is for retractable awning	\$20,000	Need to evaluate further, Jack will follow up
2	Backboards and Baskets need to be replaced	Ryan Byrne	Physical Health Education	11/30/2012	1/16/13 emailed Ryan to request Athletics provide cost info		Approved

Att. 3.3
CPC 09/17/2013

2	No security in the Transfer Center. Office doors need locks.	Kathie	Adams	Transfer Center	12/2/2012							\$2,500
3	Schott: Ceramics and Facilities Storage - Replace Roof (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/15/2012	Replace with Tuff Shed						\$60,000
3	Schott: Stucco walls of Interior quad need painting - (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012							\$12,000
3	Schott: Verticle brown pillars around quad need paint (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012							\$3,000
3	Wake: Exterior of all buildings needs paint (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012							\$30,000
3	Wake: Siding repair (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012	estimate to repair siding on all Wake buildings						\$87,000
4	PE Office Building upgrades (lighting, HVAC, painting, restroom upgrades, window coverings)	Ellen	O'Connor	Physical Health Education	11/24/2012	include in FMP/LRP						\$0
4	Restroom and shower room upgrade	Kathleen	O'Connor	Physical Health Education	11/24/2012	include in FMP/LRP						\$0
4	Replumbing of entire sports pavilion	Kathleen	O'Connor	Physical Health Education	11/24/2012	include in FMP/LRP						\$0
4	Create interior access for students faculty and staff to training room and PE 113 114	Kathleen	O'Connor	Physical Health Education	11/24/2012	Include in FMP/LRP						\$0
4	Schott: Repair or replace windows throughout campus (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012	Include in FMP/LRP						\$0
4	Sports Pavilion Needs Modernization and Repairs (Program Review)	Ryan	Byrne	Physical Health Education	11/28/2012	Include in FMP/LRP						\$0
4	Bleachers are Unsafe and need to be replaced (Program Review)	Ryan	Byrne	Physical Health Education	11/30/2012	Include in FMP/LRP						\$0
4	Hardwood Floor System is failing and needs to be replaced	Ryan	Byrne	Physical Health Education	11/30/2012	Include in FMP/LRP						\$0
4	HVAC System is not functioning properly and needs to be repaired or replaced	Ryan	Byrne	Physical Health Education	11/30/2012	Include in FMP/LRP						\$0
4	Scoreboards are outdated and difficult to find replacement parts for when failing	Ryan	Byrne	Physical Health Education	11/30/2012	1/16/13 emailed Ryan to request further information						\$0
5	CC-116 Food Service/SCA accounting office needs a remodel and new furniture	Kaylene	Thomas		11/13/2012	work completed by Marc Sullivan						\$0
5	Improve emergency lighting around PE/Sports Pavilion complex	Ellen	O'Connor	Physical Health Education	11/24/2012	LED Exterior Lighting project may resolve. Postpone.						\$0



5	Construction of Ticket Booth outside the lower entrance to La Playa	Kathleen	O'Connor	Physical Health Education	11/24/2012	Reassign to Construction Academy	\$0
5	Repair second floor patio and third floor areas and rear wall to facility to prevent leaks.	Kathleen	O'Connor	Physical Health Education	11/24/2012	FUNDED - District Major Maintenance project	\$0
5	Schott: Paint Rooms 5 6 and 22 over winter break - Josh	Joshua	Murray	F&O - Cont. Ed.	11/26/2012	Complete	\$0
5	Schott: Resurface all asphalt parking and curbs - (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012	FUNDED - Measure V	\$0
5	Wake: Remove un-used wires and conduits (Program Review)	Joshua	Murray	F&O - Cont. Ed.	11/26/2012	Complete with F&O funds	\$0
5	Re-key first floor of the EBS building with card keys	Janet	Schultz	Earth & Planetary Science	11/28/2012	FUNDED - Measure V	\$0
5	Add washer/dryer to onstage bathroom	Patricia	Frank	Theatre Arts	11/30/2012	Infeasible - cannot penetrate wall for dryer vent due to structural issues	\$0
5	Restrooms are inadequate for Women in Sports Pavilion and need remodeling/redesign	Ryan	Byrne	Physical Health Education	11/30/2012	same scope as work order 4189	\$0
5	Reality Church requests that the Ceiling Color be black - Our Department would welcome this	Ryan	Byrne	Physical Health Education	11/30/2012	Request funding for painting and project management from Reality Church	\$0
							\$520,700
total of all "approved" items above							313,700

Accreditation Steering Committee

Robert Else, Chair

	Standard I: Institutional Mission and Effectiveness	Standard II: Student Learning Programs and Services	Standard III: Resources	Standard IV: Leadership and Governance
Standards Co-Chairs	Admin Robert Else	Jack Friedlander	Joe Sullivan	Lori Gaskin
Faculty / Staff	TBD	TBD	TBD	TBD

IIA: Instructional Programs
IIB: Student Support Services
IIC: Library and Learning Support Services
IIIA: Human Resources
IIIB: Physical Resources
IIIC: Technology Resources
IIID: Financial Resources

Faculty

Staff

Team
Members

Admin

Students

Accreditation Timeline

Date	Description
Now - Dec 2013	Establish committee structure. Choose team members. Planning (meeting schedules, set up document structure and templates, etc.) Training.
May 2014	Rough Draft 1 for Accreditation Steering Committee Review
August 2014	Rough Draft 2 for Accreditation Steering Committee Review
November 2014	Clean Draft 1 ready for Accreditation Steering Committee Review & President's review
March 2015	Clean Draft 2 ready for Accreditation Steering Committee Review & President's review
April 2015	CPC First Reading
May 2015	CPC Second Reading
July 2015	Board First Reading
August 2015	Board Second Reading
September 2015	Final Report Printed and Mailed
October 2015	Accreditation Team Visit



FUTURE BOND PROGRAM – PROPOSED PROJECTS

Summary Report

September 2013



Project Summary and Total Project Cost

NEW CONSTRUCTION PROJECTS

A. Campus Center Replacement	\$	29,474,691
B. East Campus Classroom and Office Building(s)	\$	34,674,804
C. Wake Center Replacement	\$	40,051,128
D. Sports Pavilion Replacement	\$	45,433,000
E. Aquatics Facility	\$	10,554,000

EXISTING BUILDING MODERNIZATION PROJECTS

A. Administration + Occupational Education Building Modernization	\$	33,115,940
B. Library Modernization and Addition	\$	16,498,624
C. Marine Diving Technology Building Modernization and Addition	\$	2,792,298
D. Physical Science Building – East Wing and Lecture Hall Modernization	\$	6,842,378
E. Schott Center Modernization and Addition	\$	17,438,832
F. Student Services Building Modernization	\$	15,731,968

SITE IMPROVEMENT AND INFRASTRUCTURE PROJECTS

A. Site Improvements	\$	10,000,000
B. Building Efficiency and Energy Generation Projects	\$	10,302,646

SWING SPACE PROJECTS

A. Swing Space	\$	25,496,610
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TOTAL = \$ 298,406,919

ALTERNATE PROJECTS

A. Sports Pavilion Modernization	\$	34,117,757
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NEW CONSTRUCTION PROJECTS:

A. Campus Center Replacement

Original construction 1965

Project Description

The proposed project is to replace the Campus Center building with a new building due to the poor condition of the existing building. In March 2012 the Board of Trustees approved the replacement of the existing building, rather than a renovation, after evaluating professional cost estimating reports for both approaches. The project also includes the replacement of the existing single story building housing the JSB Café and the Gourmet Dining Room. Preliminary designs for this project maximize the central location on campus, its nexus as a locale for student life and co-curricular campus activities, the natural attributes of the site and the opportunity for a more current and sustainable architectural style. The new building would house departments and programs currently located in the Campus Center building but would also provide the opportunity to explore others that would benefit from sharing the new facility. Current design for the Campus Center replacement building, which was submitted as a Final Project Proposal (FPP) to the State Chancellor's office for funding, is the same size and houses the same programs as the current building. However, the design takes into consideration the need for additional square footage for student service and support programs and can be expanded to accommodate these additional programs. The inclusion of these critical student focused programs in the Campus Center replacement project will transform the building into a dynamic student centered core of the campus and a powerful source of campus identity and cohesion within the larger community.

The College submitted a Final Project Proposal (FPP) for a portion of this project to the State, which the State has included in the 2014-2015 proposed (unfunded) spending plan.

Justification

Replacing the Campus Center building with a new building will address structural deficiencies that could result if failure or loss due to a major seismic event. Replacement of the existing building will address building code deficiencies such as Structural Safety, ADA Accessibility, Fire Life Safety and Energy (Title 24) deficiencies. The replacement will also address the deficient elevator, restrooms, and stairs, failing building systems, energy inefficiency, inadequate air quality and the absence of fire sprinklers in the existing building. The College will seek partnerships with local utility providers and other local agencies to help fund energy savings measures. The project would also include removal of hazardous substances such as asbestos and lead in floor tiles, acoustical treatments and pipe coverings and will address water intrusion issues causing ongoing maintenance demands.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$29,474,691**.



B. East Campus Classroom and Office Building(s)

Project Description

The proposed project includes the construction of an approximately 60,000 square foot new building to house both instructional facilities such as classrooms and labs and office space for student support and administrative functions. The proposed location is on the east side of the Student Services and Physical Science buildings in approximately the same footprint as the design for the School of Media Arts building. The proposed building could be separated into two buildings if beneficial and cost effective. The primary purpose of this project is to provide equivalent square footage as the remaining modular buildings so they can be removed and to provide additional square footage for student services and instructional programs that currently function in critically undersized facilities. The primary user groups of this proposed new building are still to be determined. However, as the College begins work on the Facilities Master Plan it will become clearer how the functions and adjacencies of this new building can support and partner with the modernizations of the existing campus buildings, including the Student Services building, the Campus Center and the Administration building. Once built this building could also serve as temporary swing space as other renovation projects are under construction. Based on this anticipated changing use of the building it will need to be designed in a way that allows it to be easily and cost effectively adapted and modified.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

The construction of this building is critical in the long term planning for the College as it provides the opportunity to remove numerous modular buildings on campus that do not have proper permitting and are in poor condition, provides additional square footage for growing instructional programs and may also provide critical swing space for existing building modernization projects.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$34,674,804**.



C. Wake Center Replacement

Original construction 1957

Project Description

The Wake Center is located in a residential section of Santa Barbara County, approximately 10 miles north of the main campus directly up the 101 freeway off the Turnpike Exit. The proposed project includes demolishing the existing facility and rebuilding new facilities in a denser, more efficient configuration. The new campus would house both instructional programs and the Center For Life Long Learning programs, which are still to be determined, and would generally include administrative and student support facilities, instructional facilities such as classrooms and labs, an auditorium or other large group venue and possibly a two level parking structure. This project would also provide the College with the opportunity to relocate the Cosmetology program from its current location in a leased facility in a commercial strip mall. The estimated total square footage of the new facility would be approximately 60,000 square feet, 15,000 feet larger than the current 44,600 square feet of the existing facility. Redeveloping the existing Wake Center facility would allow the College to take advantage and efficiently utilize the 9-1/2 acre site by relocating and expanding current educational programs and to potentially build housing, parking and other critically needed facilities in the future.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

Built in 1969 as an elementary school for the Goleta Union School District, the Wake Center has successfully served as one of the College's two Continuing Education centers. However, due to the age of the facility, the elementary school design and the potential for hazardous materials modernization of the existing facility is not a feasible or recommended solution. Redeveloping the Wake Center into a mixed use campus for both instructional programs and the Center For Life Long Learning programs would not only provide students from both programs with new state-of-the-art facilities it would also reduce parking demand at the main campus, address regulatory limitations on growth at the main campus, and maximize use of the District's only property that has potential for growth and expansion.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$40,051,128**.



D. Sports Pavilion Replacement

Original construction 1965

Project Description

The proposed project includes replacing the existing Sports Pavilion complex with approximately equivalent square footage and equivalent building program comprised of the gym, locker rooms, Life Fitness Center, dance and group exercise rooms, offices, training room and commercial functions such as food service and ticket sales. The existing building was built in 1965 and is in poor condition due to age, construction type and water intrusion issues. Largely the deterioration has occurred due to the location of the facility in the side of a hill. The design and layout require that a large portion of interior wall jointly serves as a major retaining wall against the hillside and which no longer has any waterproofing material to keep moisture out of the building. The steep drop of the hill also creates accessibility challenges for individuals travelling from the upper part of campus down to the facility and to the lower parking lots. The design of the new Sports Pavilion would address these issues by locating the exterior wall away from the hillside and including a major vertical circulation element including an appropriately sized elevator accessing the upper campus. Replacing the existing building would also address any potential issues with the existing building's structural system and compliance with building code. The design for the new facility could also relocate the building closer to the bridge and Marine Diving Technology building which would locate it at a higher elevation and reduce the need for a gym swing space during construction.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

The Sports Pavilion facility is almost fifty years old and is in poor condition. Replacement of the existing building will address building code deficiencies such as Structural Safety, ADA Accessibility, Fire Life Safety and Energy (Title 24) deficiencies. The replacement will also address the deficient elevator, restrooms, and stairs, failing building systems, energy inefficiency, inadequate air quality and the absence of fire sprinklers in the existing building. The project would also include removal of hazardous substances such as asbestos and lead in floor tiles, acoustical treatments and pipe coverings and will address water intrusion issues causing ongoing maintenance demands. The facility also does not successfully respond to the advantages of its siting as a major entry point to campus and adjacency to the ocean and beach. The replacement of the existing building is the proposed solution since the estimated cost to modernize the existing facility is approximately 80-85% the cost of replacement.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$45,433,000**.



E. Aquatics Facility

Project Description

This proposed project includes the construction of a new outdoor aquatics facility adjacent to the existing Sports Pavilion complex that would include:

- A 50-meter Olympic size pool
- A 25-yard short course pool for water polo and diving
- Exterior showers
- Locker facilities

The location of this proposed facility would be beneficial for the Physical Education, Athletics and Marine Diving Technology programs all of which currently utilize the City's Los Banos pool for their respective programs. The facility would provide a standard exterior deck area around the pools with no overhead structure. A perimeter enclosure and entry to the facility would be designed to allow for authorized access only and security for off hours.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

The Physical Education department has historically offered a variety of swimming and water polo classes for various levels of ability. Due to a lack of an aquatics facility, the College has had to pay rental fees to use facilities that are deteriorating, located off campus and have restricted availability to offer classes. The demand for these courses has been increasing from both students and the community while it has become more difficult to offer such courses. Additionally, survey data indicates there is sufficient interest and ability to add women's swimming and water polo, suggesting the College may need to address federal mandates to expand athletics opportunities and satisfy student interest for both genders. Construction of a new aquatics facility would assure the College meets the requirements of intercollegiate competition for both swimming and water polo and would significantly improve Physical Education, Athletics and Marine Diving Technology programs by being able to offer additional courses such as:

- Water safety
- Life Guard Training
- Water aerobics
- Adaptive Physical Education aquatic classes

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$10,554,000**.



EXISTING BUILDING MODERNIZATION PROJECTS:

A. Administration + Occupational Education Building Modernization

Original construction 1939 and 1976

Project Description

The proposed project includes a complete modernization of both the Administration building and the Occupational Education (OE) building. Total square footage comprised by these two buildings is approximately 95,000 gross square feet. The Administration building was originally built in 1939 as the Industrial Arts Education building and had a new wing added in the early 1970's resulting in an "H" shaped building with a variety of programs and offices housed in each of the wings. Built in 1976 the OE building serves as an extension of the Administration building by connecting to the southeast wing and wrapping back around toward the south west wing to create what is currently called the Auto Quad. By combining the modernization of the two buildings into a single scope the College will have the ability to assess how the prominent location and configuration of these two buildings can be utilized in a logical and purposeful way that establishes this part of campus as an administrative hub. This project is also a critical component of the Facilities Master Plan. The development of the Facilities Master Plan will identify the programs and services that have outgrown their current space, are not well located or have become orphaned by the removal of the modular buildings, and will reallocate them into buildings that have allied functions such as the Campus Center, Student Services and the East Campus Classroom & Office building. In order to restructure and achieve this repurposed plan for the Administration and OE buildings this project will address deficiencies throughout the entire two buildings but will tailor the work in specific areas to match the type and level of renovation needed given programmatic needs. Intention is also to restore the Administration building to its original Art Deco Mission Revival aesthetic which may become the basis for developing the campus architectural vernacular for future projects. This regional style of architectural design can be seen in other noteworthy Santa Barbara area buildings such as the downtown Post Office.

The College submitted a Final Project Proposal (FPP) for a portion of this project to the State for funding which may be eligible for future State funding plans.

Justification

Although selected rooms and areas have been renovated previously neither the Administration building or the OE building has had a comprehensive renovation to allow the buildings to function as modern, higher education office and instructional facilities in a cohesive well planned manner. This has resulted in a disjointed and inefficient layout that confuses students and visitors when navigating through the building. Modernization is also necessary to update the building to current expectations for quality of the learning and working environment, and to meet current standards for building accessibility and fire/life safety.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$33,115,940**.



B. Library Modernization and Addition

Original construction 1989

Project Description

This proposed project includes the modernization and expansion of the existing college Library which occupies approximately two thirds of the 52,300 square foot Learning Resource Center (LRC)/Library building. The modernization would reconfigure existing interior spaces and would renew building finishes and systems such as furniture, carpeting, signage, electrical, HVAC, networking, and lighting systems. The expansion of the southern part of the building would create approximately 13,650 square feet of additional space over two levels and would provide space for:

- Classroom expansion
- Group study rooms
- Updated service areas
- Multi-purpose common space for meetings, conferences, art exhibits and performances
- Secure, climate-controlled space for institutional archives.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

The LRC/Library building was built in 1989. Since that time there have been dramatic changes in the methods for providing library services and supplemental instructional support to students. This remodel and expansion would enable the college to reconfigure this facility to align it with the transformation that has and will continue to take place in the methods used to provide students with library, information resources and supplemental instructional support services. More specifically, the modernization and expansion of this facility will provide more functional, inviting, and flexible spaces for students while also addressing operational issues such as acoustics, security, navigability, and accessibility.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$16,498,624**.



C. Marine Diving Technology Building Modernization and Addition
Original construction 1978

Project Description

The proposed project includes modernization of the Marine Diving Technologies Building (MDT) building and an expansion of the building off the south façade to accommodate multiple functions that are currently housed in undersized and inaccessible spaces. Although not large compared to other campus buildings, the MDT building is comprised of unique architectural and engineering features that make it a more customized and less standard instructional facility. The building structure acts as a shell for the extensive amount of large scale equipment that fills the interior of the building and is required for this instructional program. Included in this project is the replacement of standard building features such as windows and doors, roofing, interior finishes, casework, utility systems (plumbing, electrical, HVAC), lighting and an upgrade to the existing elevator and restrooms. The project also includes the following equipment upgrades:

- Refurbishment of overhead heavy duty crane and steel track structure
- Replace breathing air compressor system
- Replace welding shop smoke extraction system
- Replace south roll up door (full building width)
- Refurbish chilled dive tanks
- Replace welding tank filters

The proposed addition would primarily provide secure storage space, code compliant instructional space for the hydraulics workshop and possibly a second transfer location for loading equipment. Construction of this new section of the building would also allow for the removal of non-compliant storage structures currently housed in the main building.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

The MDT building has not been renovated since its construction in 1978. Several prominent building features are in need of a complete refurbishment or replacement to insure they operate safely and are code compliant. This project would also address issues with accessibility, water intrusion through the roof and windows, worn out building finishes, water accumulation resulting in a slippery wet environment, non-compliant building modifications and ventilation for moisture and air quality concerns.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$2,792,298**.



D. Physical Science Building – East Wing and Lecture Hall (PS 101) Modernization

Original construction 1965 and 1968

Project Description

The proposed project includes modernization of the east wing of the Physical Sciences (PS) building, which was added to the original building in 1974, and modernization of the lecture hall that was built as part of the original complex in 1968. Due to their age, a complete modernization for both parts of the PS complex is necessary to update it to current expectations for quality of the learning environment and to meet current standards for building accessibility and fire/life safety. This project would primarily include:

- Abatement of existing hazardous building materials as needed
- Replacement of floor, wall and ceiling finishes
- Replacement of casework, doors and door hardware as needed
- Replacement of elevator including exterior shaft and car
- Replacement of utility systems including HVAC, data, power and fire alarm
- Installation of ramps and other accessibility features to meet building code
- Reconfiguration of classroom and lab layout as needed to meet accessibility code requirements
- Replacement of ventilation and exhaust equipment in labs
- Replacement of all classroom and lab equipment and replacement of group II equipment (furniture) throughout the entire building

The original part of the PS building was renovated in 2008 using State funding. This project addressed issues with lab ventilation and storage of hazardous materials, and upgraded the labs and offices in this part of the building. The proposed project would marry this improvement work with work in the other two part of the building complex, resulting in a comprehensively updated facility.

The College submitted a Final Project Proposal (FPP) for this project to the State for funding which may be eligible for future State funding plans.

Justification

The Physical Science facilities that have not been recently updated are in poor condition due to age and heavy use and do not provide functional, accessible instructional facilities for the Science programs. Much of the instructional equipment is original to the building and is at the end of its useful life. Renovated labs and classrooms are needed to insure students and faculty using chemicals and other potentially hazardous materials are working in a safe environment. The proposed modernization will also address accessibility deficiencies that currently do not allow for equal access.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$6,842,378**.



E. Schott Center Modernization and Addition

Original construction 1935

Project Description

The proposed project includes a complete modernization of the existing permanent buildings, upgrades to surrounding sitework and landscaping, construction of a new classroom building to replace four modular buildings currently located in the parking lot and replacement of an impromptu storage facility. Constructed in 1935 as an elementary school, the original building is designed in an elegant style typical of civic buildings during that time. The design for the modernized facility would preserve the integrity and character of this pleasing architectural style. Modernization will also upgrade the facility to comparable quality and appearance of the college's main campus including ADA accessibility and fire/life-safety compliance. The wing of rooms 1-3 on the west side of the building along Bath street will be demolished as they do not meet current seismic code and were not a part of the original construction. The proposed project also includes the removal of four temporary classroom buildings installed over twenty years ago and the construction of a new 2-story building for housing replacement classrooms and support type spaces. Also addressed by this project is the removal and replacement of several shed structures on the northwest corner of the site that are used for storage of art supplies and equipment, and for storing maintenance equipment. The buildings are heavily used but are in poor condition and structurally suspect due to weather and age.

The College submitted a Final Project Proposal (FPP) for a portion of this project to the State, which the State has included in the 2014-2015 proposed (unfunded) spending plan.

Justification

The Scott Center was constructed in 1935 as an elementary school for the Santa Barbara Unified School District. The Center has served continuously for the past 24 years as one of the District's two centers for the Continuing Education Program. Since being acquired, the original facility has been well maintained and has had a few major upgrades including new roofing, a remodel of the auditorium and several major maintenance projects to address building equipment issues. To accommodate growing adult education programs five relocatable classroom buildings were installed almost 25 years ago. These piecemeal improvement efforts have allowed the Schott Center to remain functional and operational for many years. However, the appearance and condition of the buildings and building systems is to a point where a comprehensive upgrade is needed to insure all structures at this site meet current building code for seismic integrity, fire/life safety, energy efficiency and accessibility, and to return this once elegant school building back into a distinguished educational facility.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$17,438,832**.



F. Student Services Building Modernization

Original construction 1965

Project Description

The proposed project includes a complete renovation of the Student Services building, including a complete gut and reconfiguration of the interior layout. Use of this building was changed from the campus library to student services in 1991 through a major remodel of the interior. The open two story main hall of the library was infilled using a table style structural design to independently support the new second floor but unfortunately required many columns be located throughout the first floor lobby space. Although functional at the time, the amount of columns spread throughout the first floor limits the usability of the space, confuses circulation and crowds this high use space. The proposed project would revisit this design to improve the layout and return the building interior to an appropriate scale and openness. The modernization would also include upgrades to the building finishes, utility systems, restrooms, elevators, waterproofing, windows and doors. This complete overhaul of the Student Services building also provides an opportunity to evaluate existing programs and departments located in the Student Services building and the potential to reorganize or relocate them in conjunction with other capital improvement projects. Student services that are currently housed in other campus buildings or modular buildings could be recentralized into this quadrant of campus in either the existing Student Services building or the East Campus Classroom and Office building. Reconfiguration of these currently spread out services would institute the development of a Student Services hub where students go for all their registration, counseling, financial transactions and other service needs.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

The Student Services building was built in 1965 and renovated in 1991. Since then building usage has increased greatly, program needs and technologies have changed, and building systems have aged all necessitating a major upgrade project. The many departments located in the Student Services building have outgrown their spaces and become limited in operational efficiency. Crowded spaces make it difficult for students to navigate and do not provide a comfortable or inviting environment for a facility that should serve as the heart of the institution.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$15,731,968**.



SITE IMPROVEMENT AND INFRASTRUCTURE PROJECTS:

A. Site Improvements

Project Description

The project is comprised of a variety of work needed to update and refresh the exterior campus environment and to provide for a cohesive, safe and sustainable master site plan. This important part of campus planning has not been undertaken by the College in well over twenty years. This project is comprised of the following campus improvement work:

- Assess existing vehicular, bike and pedestrian circulation routes and, where feasible, perform identified work to make travel through campus easier and safer. Work may also include the assessment and possible redesign of the entry to either or both the East and West campuses to improve the safety of these major thoroughfares.
- Provide and improve accessible pathways throughout the campus and provide accessible routes of travel to public transportation from all facilities.
- Refresh existing landscapes and incorporate more native and sustainable plantings and food producing gardens. Replace existing extensive asphalt paving pathways with permeable pavers or other material that improve drainage and allow for better water infiltration. Install a web based irrigation control system with weather based satellite controllers for more efficient irrigation.
- Improve and expand current restoration areas to mitigate for new development on campus and to provide erosion control for extensive bluffs throughout the perimeter of campus.
- Provide improved entry signage for the East and West campus that clearly demarcates the College's location along Cliff Drive, a major City thoroughfare, and formalizes the campus aesthetic.
- Install new site amenities throughout campus including a way finding system for students and visitors to successfully navigate campus, waste receptacles to improve campus recycling efforts, and bike racks and lockers to encourage alternative forms of transportation.

All work would be executed through phased successive projects to minimize disruption to campus activities and operations.

Justification

The College has not revisited the master site plan for the Main campus in many years resulting in a campus that has a fragmented and worn out appearance. The development of the master site plan is an important component of the Facilities Master Plan. This improvement work needs to be done in order to knit together the building improvement projects into a first rate college campus and to ensure the campus environment is not only beautiful but also safe, functional, accessible and sustainable.



Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$10,000,000**.



B. Building Efficiency and Energy Generation Projects

Project Description

The proposed project includes facility improvement measures that would improve the efficiency of current buildings and building systems, would generate clean energy and would reduce the College's reliance on non-renewable fossil fuels. As in the past, the College will work closely with the utility companies and government agencies to identify eligibility for additional funding through rebates, grants and incentives that could maximize the effectiveness of these projects. Building measures implemented will support the College's efforts to attain Leadership in Energy and Environmental Design (LEED) certification for existing building through the Existing Building – Operations & Maintenance (EBOM) program. This project includes the following work:

- Install photo voltaic panels similar to existing panels in the remainder of surface parking lots on West campus and in Lots 2C and 3 in the lower part of East campus. Project would not only generate clean renewable energy but provides covered parking, improved lighting and reduces the heat island effect of the asphalt paving
- Implement commissioning of existing buildings and building systems by identifying energy and water usage and implementing measures such as equipment repair, replacement or enhancement to address inefficiencies.
- Enhance the college's Energy Management System (EMS) to activate phased power reduction measures to either respond to utility company requests during high use periods or to activate during breaks between semesters.
- Replace existing interior T8 lighting with Light Emitting Diode (LED) lighting
- Install additional electric vehicle charging stations throughout campus parking lots

The College intends to submit an application to the State for qualifying energy efficiency or generation projects for Prop 39 funding once available.

Justification

Annually the College spends approximately \$1.4 million on utility expenses including electricity, natural gas and water. These valuable resources are mostly non-renewable and are often used inefficiently throughout the campus buildings. Measures included in this project would address these inefficiencies and would reduce the College's usage of and reliance on these precious natural resources.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$10,302,646**.



SWING SPACE PROJECTS:

A. Swing Space

Project Description

The proposed project includes the swing space projects that will be required to successfully execute the new construction and the modernization projects in the Facilities Master Plan.

Based on past projects the College has identified the cost of swing space is approximately 10-15% of the construction cost for the associated new construction or modernization project.

Justification

During the construction phase of a project programs housed in either the building being modernized or the building(s) being demolished must be relocated to a temporary location for the duration of the construction. These temporary facilities must be modified to provide an equivalent level of facilities in order for programs to successfully continue to operate throughout their time in the temporary space.

Estimated Project Cost

The estimated total project costs below include construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment, and does not factor in escalation. The estimated total project cost, including construction and soft costs, for each of these projects is as follows:

Campus Center Replacement	\$	4,369,454
East Campus Classroom & Office Building	\$	0
Wake Center Replacement	\$	5,909,569
Sports Pavilion Replacement	\$	4,475,900
Aquatics Facility	\$	0
Administration + OE Building Modernization	\$	3,201,671
Library Modernization and Addition	\$	2,358,394
Marine Diving Technology Building Modernization and Addition	\$	0
Physical Science – East Wing and PS 101 Modernization	\$	957,207
Schott Center Modernization and Addition	\$	2,678,420
Student Services Building Modernization	\$	1,545,997
TOTAL =	\$	<u>25,496,610</u>



ALTERNATE PROJECTS:

A. Sports Pavilion Modernization

Original construction 1965

Project Description

The proposed project includes renovating the existing Sports Pavilion complex which is comprised of the gym, locker rooms, Life Fitness Center, dance and group exercise rooms, offices, training room and commercial functions such as food service and ticket sales. The existing complex was built in 1965 and is in poor condition due to age, construction type and water intrusion issues. Largely the deterioration has occurred due to the location of the facility in the side of a hill. The design and layout require that a large portion of interior wall jointly serves as a major retaining wall against the hillside and which no longer has any waterproofing material to keep moisture out of the building. A successful renovation would include major earthwork along the back side of the wall to replace the waterproofing, patch and repair the wall, and backfill and grade for proper drainage. The steep drop of the adjacent hill also creates accessibility challenges for individuals travelling between the upper part of campus and the facility or the lower parking lots. Although new exterior ramping and elevator were included in a prior remodel both of these building features would be rebuilt to provide a primary vertical circulation core for the entire campus. The renovation would also include major structural upgrades to address deficiencies and meet building code requirements for seismic safety. Other code deficiencies such as ADA Accessibility, Fire Life Safety and Energy (Title 24) Efficiency would be coupled with the multitude of architectural and aesthetic issues throughout the building and addressed through a complete gut and rebuild of the interior of the building.

The College has not submitted an Initial Project Proposal (IPP) for this project to the State for funding.

Justification

The Sports Pavilion facility is almost fifty years old and is in poor condition. An extensive renovation of the existing facility is a possible solution to address the failing infrastructure and building code deficiencies that have resulted in a facility that is run down, is not easy to navigate and does not meet the current expectation for a collegiate level sports venue. Although many of the issues identified would be addressed by a complete renovation, the work required to bring this aging facility up to current building code standards and to fully address the extensive deterioration and disrepair may not be feasible. At project completion the College would still be faced with accelerated deterioration typical of a fifty year old concrete building and would still struggle with the poor interior layout as cost to remedy many of the programmatic issues may be excessive. Ultimately the issues posed by the building location on the side of a hill, the associated water intrusion issues and the poor use of a premier area of the campus would not have been addressed.

Estimated Project Cost

The estimated total project cost for this proposed project is based on the California Community College Chancellor's Office Cost Guidelines and does not factor in escalation. The estimated total project cost includes construction, architectural fees, government agency approval costs, project management fees, and furniture and equipment. The estimated total project cost is **\$34,117,757**.

Estimated Cost	PROJECT TOTAL													
	LA	PB - VP	PB	PE	JF	EK	JM	MM	KM	KN	KO	CS	JS	LV

NEW CONSTRUCTION PROJECTS

Campus Center Replacement	\$29,474,691															
East Campus Classroom and Office Building(s)	\$34,674,804															
Wake Center Replacement	\$40,051,128															
Sports Pavilion Replacement	\$45,433,000															
Aquatics Facility	\$10,554,000															

EXISTING BUILDING MODERNIZATION PROJECTS

Administration + Occupational Education Building Modernization	\$33,115,940															
Library Modernization and Addition	\$16,498,624															
Marine Diving Technology Building Modernization and Addition	\$2,792,298															
Physical Science Buildings – East Wing and Lecture Hall Modernization	\$6,842,378															
Schott Center Modernization and Addition	\$17,438,832															
Student Services Building Modernization	\$15,731,968															

SITE IMPROVEMENT AND INFRASTRUCTURE PROJECTS

Site Improvements	\$10,000,000															
Building Efficiency and Energy Generation Projects	\$10,302,646															

SWING SPACE PROJECTS

Swing Space	\$25,496,610															
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TOTAL = \$298,406,919

ALTERNATE PROJECTS

Sports Pavilion Modernization	\$34,117,757															
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(please only rank either Sports Pavilion Replacement or Sports Pavilion Modernization)

not applicable

Process for Prioritization of Facility Projects
Revised September 11, 2013

<i>September 3</i>	CPC affirms process and timeline CPC creates workgroup to develop a set of criteria to guide prioritization
<i>September 17</i>	CPC reviews criteria Julie Hendricks reviews project list with CPC
<i>September 18 through November 17</i>	CPC members determine their priority
<i>Week of November 18</i>	CPC members register their priority
<i>December 3</i>	CPC reviews compiled prioritization as a first reading
<i>December 10</i>	CPC takes action to recommend prioritization

Strategic Directions and Strategic Goals

FINAL 9-12-2013

High-level Strategic Directions are numbered, and in bold.
The related Strategic Goals follow underneath each one.

1. Foster student success through exceptional programs and services.

- a. Support students as they transition to college.
- b. Increase on-campus and community-based student engagement as a vehicle for purposeful learning.
- c. Build or enhance programs that advance student equity, access, and success across all subgroups (e.g. age, ethnicity, socioeconomic status, gender, GPA).
- d. Support student learning by making course expectations explicit and providing strategies for meeting those expectations.
- e. Implement effective practices to promote student learning, achievement, and goal attainment, including those designed to meet Student Success Act requirements.
- f. Foster institutional improvement through professional development.

2. Provide facilities and institute practices that optimally serve college needs.

- a. Modernize the college's facilities to effectively support teaching and learning.
- b. Develop a culture of emergency preparedness.
- c. Improve the college's safety infrastructure.
- d. Implement sustainable environmental practices.
- e. Balance enrollment, finances, physical infrastructure, and human resources.

3. Use technology to improve college processes.

- a. Systematically identify and improve operations using appropriate technology.
- b. Engage faculty in opportunities to identify and innovate with new instructional technologies that improve student learning.
- c. Integrate systems and processes where appropriate and feasible.

4. Involve the college community in effective planning and governing.

- a. Create a culture of college service, institutional engagement, and governance responsibility.
- b. Improve communication and sharing of information.
- c. Strengthen program evaluation.

SANTA BARBARA CITY COLLEGE

Core Principles

Current Core Principles

Santa Barbara City College encourages and supports instructional improvement and innovation that increases the quality and effectiveness of its programs based upon these core principles:

- Policies, practices, and programs that are student-centered;
- Shared governance involving all segments of the college community;
- An environment that is psychologically and physically supportive of teaching and student learning;
- A free exchange of ideas in a community of learners that embraces the full spectrum of human diversity; and
- A commitment to excellence in all college endeavors.

Proposed Revision to Core Principles

Santa Barbara City College's core principles guide all aspects of instruction, organization, and innovation: ~~encourages and supports instructional improvement and innovation that increases the quality and effectiveness of its programs based upon these core principles:~~

- Student-centered ~~p~~Policies, practices, and programs ~~that are student-centered;~~
- Shared governance ~~involving all segments of the college community;~~
- A ~~An environment that is~~ psychologically and physically supportive ~~of teaching and student learning~~ environment;
- A ~~A~~ free exchange of ideas ~~across a diversity of learners in a community of learners that embraces the full spectrum of human diversity;~~ and
- A ~~commitment to~~ The pursuit of excellence in all college endeavors.

Program Review Timeline for 2013-14

CPC First Reading September 3, 2013

This is year 3 of the 3-year cycle that began in 2011-12

Date	Description
Monday Oct 7, 2013	Program Review website opens (timed to occur just after CPC Second Reading of Strategic Directions and Goals that have been generated during the Integrated Planning process).
Friday Nov 1, 2013	Deadline for Program Review submission (including work order submissions). There are 4 weeks for data entry.
Week of November 4, 2013	<p>Preliminary review of Resource Requests for errors, omissions, miscategorizations by a group comprised of:</p> <ul style="list-style-type: none"> • Robert Else (Senior Director, Institutional Research) • Jack Friedlander (EVP) • Paul Bishop (VP IT, DTC Chair) • Joe Sullivan (VP Business Services) • Pat English (VP, HR) • Kenley Neufeld (Academic Senate President) • Liz Auchincloss (CCG chair) • Laurie Vasquez (ITC chair) • Priscilla Butler (P&R chair) <p>IR distributes requests for changes from above meeting, if any. Program review site re-opens for edits. Changes are made by authors of the requests.</p>
Friday Nov 8, 2013	Spreadsheets ready for distribution from IR and Facilities (Complete in time for possible ITC review on Nov 8)
TBD by ITC	ITC Reviews- completed by March 1, 2014
TBD by DTC	DTC Reviews - completed by March 21, 2014
TBD by P&R	P&R Reviews - completed by March 1, 2014
TBD by Acad Senate	Academic Senate Reviews - completed by March 20, 2014
March 24, 2014	EC Review
April 1, 2014	CPC First Reading
April 15, 2014	CPC Second Reading