



STUDENT EQUITY & ACHIEVEMENT (SEA) COMMITTEE MEETING

[SEA WEBSITE](#)

Thursday, May 6, 2021

3:00 – 4:30 p.m.

MINUTES

Due to the COVID-19 crisis, and in compliance with the Governor's Executive Orders N-29-20 and N-33-20, Santa Barbara City College has temporarily moved meetings online.

Join Zoom Meeting:

<https://sbcc.zoom.us/j/91610694377?pwd=OUx4VUIHUKFJVjRUR3V2TFZnOTdDQT09>

Meeting ID: 916 1069 4377

Passcode: 954209

Members in Attendance: Lydia Aguirre-Fuentes, Co-Chair Paloma Arnold, Roxane Byrne, Cosima Celmayster, Vandana Gavaskar, Liz Giles, Pam Guenther, Marit ter Mate-Martinsen, Elizabeth Imhof, Jens-Uwe Kuhn, Vanessa Pelton, Steve Reed, Kristy Renteria, Co-Chair Laurie Vasquez, Sara Volle

Members Unable to Attend: Joyce Coleman, Jana Garnett, Dylan Penglase, Luz Reyes-Martin

Resources in Attendance: Robin Goodnough, Cesar Perfecto

Guest: Ellen O'Connor

1. CALL TO ORDER

1.1 Call to Order

2. PUBLIC COMMENT

2.1 Public Comment Guidelines - Limited to 2 minutes per speaker to ensure committee has sufficient time to address committee business. Committee will not respond to comments during public comment.

Sara Volle, Robin Goodnough, and Marit ter Mate-Martinsen made public comments.

3. APPROVAL OF MINUTES

3.1 [Minutes from 4-29-21 meeting - DRAFT](#)

The minutes for the 4-29-21 meeting were approved.

4. REPORTS

4.1 Co-Chairs report

Webinar - [Recovering with Equity, Chancellor's Office webinar](#)

Report - [Follow the Money - California Systematically Under Invests in Black Degree Attainment](#)

This is a resource from yesterday's CCCCO webinar, Recovering with Equity

5. INFORMATION ITEMS

5.1 Roxane Byrne -- Equity Budget Update

Roxane Byrne was asked to come back to the committee to identify the need for Equity, taking out what wasn't spent this year, since that is going back into the general SEA pot.

Here are some of the main points Ms. Byrne spoke about:

- *With Ms. Byrne in the Interim Coordinator position, she is hoping they will fill her old position.*
- *They're opening an expanded Basic Needs Center in ECC 14 and getting rid of the food pantry trailer. They've had some grant opportunities for food distribution that have allowed them to purchase some equipment for that space. They'll be doing some remodeling and expanding the current clothing closet into that space. They're also working on a multi-agency collaborative and in partnership with the Department of Social Services (DSS) in the hopes of getting a DSS worker that will do on-site CalFresh certification.*

- *CESJ and Umoja have moved to the Campus Center, which will expand their reach and services they can provide.*
- *Ms. Byrne is working collaboratively with Maureen McRae Goldberg from Financial Aid and Christina Llerena from EOPS. They've developed a solid process for looking at all the different emergency funding sources and a process for application and review.*
- *The current org structure is the Executive Director, a mid-level coordinator, and then two SPAs. Everything else is hourly workers and student workers.*
- *There will be three centers and two SPAs.*
- *The food pantry has had no permanent staff. It has been run by students and hourly workers.*
- *There had been a lot of crises in the department just prior to the pandemic, with the loss of Adolfo Corral and some transitions. Operations in that space were pieced together.*
- *The plan as of right now is to take one of the SPA positions and situate them perhaps down in the Basic Needs Center. Casey Ysagguire is assigned to Umoja. Ms. Byrne will have an office in the CESJ space.*
- *Their proposal would add a third person, which likely would be an office coordinator. That person would situate in the CESJ as a front desk reception, doing some program support etc. Ms. Byrne would like to continue offering monthly workshops, trainings, and film screenings. She would like the place to be a multi-purpose hub and center for various clubs and departments -- a multicultural-type center/space, centralized on campus. Ideally, they want to have another SPA for that space, but an office coordinator will get them in the right direction, as long as they have a SPA in the food pantry.*
- *A lot of this budget is preparing for what's to come. Ms. Byrne gave the caveat that she did not include benefits into her overall proposal today. One of the reasons for that is she wasn't sure how to handle the administrator position, which is the partial funding of the Executive Director salary. All of the numbers she's giving are minus benefits for now, but she can come back later and give the benefits.*
- *Ms. Byrne went over the spreadsheet with increases etc. In terms of programming, there is an extensive increase in the need for hourlies. This includes both student workers and hourlies. She noted when we are back on campus and doing a full Basic Needs Center, they will need quite a bit of staff in the food pantry. But if they had a staff person down there, that would decrease the need for hourlies, particularly in the food pantry and the CESJ. They would pull out funds from those two spaces to help support a new position if they were to get it.*
- *Increase in emergency student aid. They were awarded \$20,000 from SEA, and are asking for \$50,000 moving forward.*
- *Minus benefits the total increase they're asking for is \$105,435. The \$105,435 increase does not include the new position.*

- *Last time Ms. Byrne presented this, she had proposed the new Office Assistant position. With benefits, that position came out to \$94,626. This is taking into account that the Equity programs won't be requesting one-time funds.*
- *After Ms. Byrne and Dr. Villanueva met with Dr. Ralston, Dr. Ralston asked if they could use this year to assess their needs. Ms. Byrne beefed up her request for hourly and PT student support so they could get through this year without that new position.*
- *The \$75,000 UGF from BRAC is a separate budget to support some of Dr. Villanueva's activities.*
- *Ms. Byrne will remain the budget manager for her areas and Dr. Villanueva will be the budget manager for more institutional level things.*

Questions, comments, and concerns:

- *Pam Guenther noted that the committee needs to keep in mind that we will likely be getting cuts in the future based on numbers, and salaries are going to continue to take a bigger bite of it. Co-Chair Arnold noted that some of the things Ms. Byrne proposed are not necessarily permanent things. Co-Chair Arnold said we could take less one-time proposals the following year, or look at other areas where we might be able to pull back a little bit, knowing that Equity is one of our main focuses.*
- *Ms. Byrne said they've been thinking about a work experience class tied to the Food Pantry. If they had staff within the space, they could coordinate more volunteer work. "Service learning work experience."*
- *They've also partnered a lot with Margaret Prothero and Guided Pathways.*
- *They will be changing the name [of CESJ]. They are in contact with their partners in the Chumash community to look for a name and provide a space for that community to utilize the center off-campus hours.*

Co-Chair Arnold said that since this is the last meeting of the year, she requested that she and Co-Chair Vasquez work with Mr. Perfecto to make sure all of the budgets line up and make sense. She asked, would the committee approve Ms. Byrne's request for the \$105,435 increase pending the final review of the budget that Co-Chair Vasquez and her work on? The committee agreed. Ms. Byrne doesn't anticipate any major increases to the \$105,435. In fact, it may be less.

There will be an open house in the fall [might not be virtual]. Students who need space and are doing things on campus can do so. But Ms. Byrne would like to keep film screenings, events and workshops virtual for at least for the remainder of 2021.

Co-Chair Arnold said it would be great if we could add a Dream Center to that hub, too. Ms. Byrne said that is in the works.

6. DISCUSSION ITEMS

6.1 Complete Review of 7 Minutes to Success (Ellen will join us)

[Question Responses from Ellen](#)

Ellen O'Connor responded in writing and in person to the questions the committee had for her regarding her proposal.

One of the questions was about the collaboration with the ESL, Math, [and English] departments.

Ms. O'Connor had spoken with Margaret Prothero earlier, and she had suggested some Math and English instructors who might be interested in doing this. In the past Ms. O'Connor worked with the ESL program. She believes there would be some folks who would be interested in Math, English, and ESL.

Another question was about the purchase of the heart rate monitor. Could there be alternatives to purchasing the heart rate monitor, and would students keep the heart rate monitors permanently?

Answer: Ms. O'Connor said that the reason she looked at this particular heart rate monitoring system was because they can look at multiple people simultaneously. At the end of the exercise session, the heart rate monitors collect the data. It can also be used remotely. This monitor is also geared towards the educational sector. Ms. O'Connor also liked that the monitor gives the opportunity to look at the affective (ex: "How did I feel before and after?").

Question: How might students with physical disabilities be accommodated?

Answer: There are different ways to do that. You can modify activities. For example, a person who might be wheelchair bound could do arm-only activities. Ms. O'Connor also intended for a lot of this to be done with video. The instructor in the class literally just has to hit a button and up pops the screen with an instructor on it. She anticipated that the videos would be captioned. She thought they would be able to accommodate the challenges that students might have.

Question: Is this a one-time proposal, or something you would be proposing in the future? And would the heart rate monitors be given to students to keep? If it was ongoing, would you need to continue to purchase heart rate monitors every time?

Answer: The intent is to collect those back. We'd purchase some, they'd get loaned out to students, and then collected, similar to what happens to Chromebooks. She assumes that there will be some loss or dysfunction etc., where they might have to replace some. The goal would be to collect them at the end of the semester, clean them, and redistribute them.

Question: Will this be primarily in person? How would this work in remote classes or online classes?

Answer: Initially she was thinking in person, but this could be done remotely. But if it was remote, it would probably work best with synchronous courses as opposed to asynchronous courses. Face-to face would be best.

It was agreed that this would be one-time funding/report back on how it went/ encourage them to reapply. And maybe the second time around, the amount might not be as much the first time because they will already have most of the heart rate monitors.

6.2 [Review draft emails to applicants.](#)

Co-Chair Arnold pulled up the draft emails to applicants and had the committee look over them for any errors etc.

She noted that one of the intentions of pulling together all of the memos is to keep track of everything being sent to the campus.

Questions, comments, and concerns:

- *Co-Chair Arnold confirmed with Cesar Perfecto to keep the sentence in that said we haven't gotten our allocation from the state yet for SEA. Mr. Perfecto said that will happen around July, but he anticipates the allocation will be the same as this year.*
- *Since the proposals are all recommendations to the EVP, has she already approved them? Answer: The co-chairs will send the final list for Dr. Ralston to look at before sending the letters out.*
- *In about two weeks, the governor will release his revised budget proposal and there will be more information on whether or not there will be any changes. There could actually be an increase to the SEA budget, said Mr. Perfecto.*
- *Co-Chair Arnold amended the question about collecting and providing data to the SEA committee.*

If anyone has any last minute thoughts on this, email the co-chairs before tomorrow.

Co-Chairs Arnold and Vasquez are working on the survey to send out so committee members can provide feedback on improving the SEA committee for next year. It will be about four or five questions.

7. ACTION ITEMS

8. ADJOURNMENT

The meeting ended at 4:27 p.m.